



**REGIONAL OFFICE (KARNATAKA)
EMPLOYEES' STATE INSURANCE CORPORATION**

(Ministry of Labour & Employment, Govt. of India)

No. 10, BINNYFIELDS, BINNYPET

BENGALURU-560 023

"ISO 9001:2000 Certified QMS Office"

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No.53.W.19.12.VI.ARM.2016-17.Constn

Date: 24.06.2016

NOTICE INVITING E-TENDER

Sir/Madam

Subject: E- Tender notice for Providing operating personnel for operation and Maintenance of DG sets. Lifts, fire fighting equipment, internal Electrification/Telephone-Internet, periodical servicing, internal water supply, sanitary ,plumbing, storm drainage system and other allied works at ESIC Staff Quarters at Nandini Lay out , Victoria Layout ,Kumara Park , RD's Residence at RMV Extn , Dispensaries, local offices & staff quarters at Peenya -I, Rajaji Nagar,Sriram puram,Seshadripuram , Yaswanthpur(Malleswaram) Regional Office , ESIC, Binnypet Bangalore , Dispensaries, Local Offices & Staff quarters at Magadi Road, Mysore Road (KT Halli), Binnypet MR Office (KATemple), Basavanagudi, Cottonpet/Majestic, Jayanagar,Adugodi,Queens Road, NGEF, HAL Bommasandra at Bangalore.

1. ESI Corporation Regional Office, (Karnataka) invites online tenders from Bengaluru based and registered and reputed agencies for providing Repair and Maintenance (Civil and Electrical) services in the office of ESI Corporation, Regional Office, Karnataka Region at Bengaluru, all Branch offices and other buildings under its jurisdiction on contractual basis for a period of one year (extendable thereafter) under two bid system.

2. The tender document can be downloaded from www.esic.nic.in, www.esickar.gov.in. and <https://esic.eproc.in> from 28.06.2016 onwards. The interested bidders should submit the tender online at <https://esic.eproc.in> in the prescribed performa. The last date and time for submission of tender online is 15.07.2016 at 12.30 pm.

3. All the Bidders are advised to go through the "Important Instructions to Vendors" placed at **Appendix 'G' for registering themselves with e-Procurement Portal <https://esic.eproc.in> to participate in e-Tendering.**

4. The main eligibility conditions are:-

(a) The bidders must have experience of providing Repair and Maintenance(Civil and Electrical)services in reputed organizations including Govt & PSUs for at least three years.

(b) Having running contract or work completed of not less than Rs 79 Lakhs (single job), Rs 40 Lakhs each (two jobs).

(c) The bidders/Associate/Contractor should have a valid labour license and Registered / Branch Office in Bengaluru.

5. The documents should also be submitted by eligible bidders in the proforma downloaded from the website in two separate Bids i.e. - **Technical and Financial**, as per prescribed proforma (**Annexure 'B' and Annexure 'C'**) to this office. The hard copy along with necessary documents of the two Bids should be submitted in two separate sealed envelopes super scribed "**Technical Bid for Repair and Maintenance(Civil and Electrical)in RO, ESIC, Bengaluru**" and "**Financial Bid for Repair and Maintenance(Civil and Electrical)in RO,ESIC, Bengaluru**". Both sealed envelopes should be put in a third sealed envelope super scribed "**Tender for Repair and Maintenance(Civil and Electrical)in RO, ESIC, Bengaluru**". The bid shall be valid for 180(one hundred and eighty) days from the last date of tender submission.
6. The contractor / agency should submit the sealed envelope containing the two bids in the tender box kept in 5th floor at ESIC, Regional Office, Bengaluru in person or sent through registered post, so as to reach this office by 12.30 pm on or before 15.07.2016. Quotations/bids received after 12.30 pm on 15.07.2016 will not be accepted / entertained
7. **The Technical Bid should be accompanied by an Earnest Money Deposit (EMD) of Rs 1,60,000/- (Rupees One Lakh Sixty Thousand only) in the form of Demand Draft/Pay Order from a nationalized/commercial bank drawn in favour of E.S.I. Fund A/c No. 1, payable at Bengaluru.** It should remain valid for a period of 90 days or bank Guarantee from the last date of submission of tender. **In the absence of EMD, the tender shall be rejected summarily. The earnest money shall be refunded to the unsuccessful bidders after finalization of the contract. It shall be refunded to the successful bidder on receipt of performance security deposit. No interest is payable on the EMD.**
8. **The declaration form as per Annexure 'D' should be submitted along with the technical bid.**
9. Technical Bid shall be opened on **15.07.2016 at 3.00 p.m** in ESIC, Regional Office (Karnataka) in the presence of bidders who wish to be present. The Financial bid will be opened only if the applicant/Contractor fulfills the stipulated conditions for technical bid. After scrutiny of the technical bids, financial bid will be opened in respect of bidders who qualify in Technical bids on the next day.
10. **The period of this contract shall be for one year from the date of award of contract. The same shall be extendable at the discretion of the ESIC subject to satisfactory completion of work during the contract period/extended contract period. The decision of the ESIC shall be final and binding on the contractor in this regard.**
11. **Each page of the Tender document should be signed and stamped by authorized representative of bidder in acceptance of the terms and conditions laid down by ESIC.**
12. **Any additional conditions/ deviation by the bidders, whatsoever shall be rejected.**
13. **The agency / contractor shall quote the rates in English language and International numerals. These rates shall be entered in figures as well as in words. In case of difference in rates between words and figures, rates mentioned in words shall be treated as valid and final.**

- 14. All entries in the bids shall be typed / written in ink. Erasers and over writing are not permitted and may render such quotations liable for rejection. The bidders shall duly attest each cancellations and insertions.**
15. ESIC reserves itself to allot the work partly or wholly to single or different contractors. ESIC do not bind itself to accept the lowest or any quotation and reserves the right to reject any or all the quotations in full or part, without assigning any reasons thereof.
16. The bidders must obtain for himself on his own responsibility and at his own cost all the information which may be necessary for the purpose of submitting a quotation and entering into a contract and may visit the sites and inspect the buildings to be maintained and acquaint himself with all the local conditions, means of access to the work, nature of work, and all matters pertaining thereto. Once the bidder submits the quotations for the work, no claim at later date on account of insufficient knowledge of the site and working conditions will be entertained. It is understood that the bidder has satisfied himself on the information and knowledge required before submitting the quotation.
- 17. The offer shall include all taxes and duties levied from time to time. Necessary documentary evidence as and when called for must be furnished in support of having paid the taxes / duties for reimbursing the same.**
- 18. If the bidders deliberately give wrong information in his bids, ESIC reserves the right to reject such bids at any stage or to cancel the contract, if awarded and forfeit the Earnest Money/Performance Security deposit/any other money due.**
- 19. The contract will be awarded on acceptance of terms & conditions as per Annexure 'A'.**
20. The financial bid & technical bid received without the signature of authorised person will not be entertained and will be rejected.
21. Bidders shall quote for all work failing which the bid shall be considered non responsive. Conditional Tenders / Tender incomplete in any form will be rejected outright.
22. No bidder will be allowed to withdraw after submission of the tenders within the bid validity period otherwise the EMD submitted by the bidding firm would stand forfeited.
23. In case the successful bidder declines the offer of Contract, for whatsoever reason(s), his EMD will be forfeited.
24. The successful agency shall not sub-let part of the contract work without written permission of the ESIC. The agency is fully responsible for all execution, satisfactorily as per the terms & conditions of the contract awarded to him.
25. Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by Arbitration by sole arbitrator to be nominated by the Regional Director, ESIC, Karnataka. The provisions of arbitration & conciliation Act-1996 as amended up to date, shall apply to such arbitration proceedings. The venue of arbitration shall be Bengaluru.

26. The Regional Director, ESIC, Regional Office (Karnataka) reserves the right to withdraw/relax any eligibility criteria and in such a situation the bidders will be given sufficient time to take such changes into account. However, no relaxation will be given as far as statutory requirements are concerned, explicit/implicit

**Sd/-
Regional Director/Estate Officer
ESI Corporation Karnataka**

TERMS & CONDITIONS**1. SERVICE CENTER : NANDINI LAYOUT, ESIC , BNGALORE**

Sl. No.	Tradesmen	Min. Qualification	Requirement	No	Service Required
1	supervisor	SSLC Passed	Regular	-1-	Monday To Saturday From 0900 Hours To 1800 Hours (2 electricians will be kept in shift up to 2000 hours.)
2	Electrician/ Lift operator(2)	I T I	Regular	-5-	
3.a	Plumber cum fitter	-	Regular	-4-	
3.b	Pump Operator (365 days)	Non Matriculate	Regular	1	
4	Sewer man	-	Regular	-2-	
5	Helper (Male)	-	Regular	-4-	
6	Mason	-	On Call	1	
7	Carpenter	Non Matriculate	On Call	1	
8	Gardener		Regular	1	
	TOTAL			18 +2	

Note:- The number of manpower required is likely to increase or decrease depending upon the actual requirement.

2. The contractor shall ensure the regular supervision and control by the contractor himself or by his supervisor on the workmen deployed by them under due intimation.

3. The bidders should have sufficient employees on its rolls or rolls of its Associates/Contractor specifically trained for Repair and Maintenance(Civil and Electrical)work.

4. Lift operator can also be hired by contractor through Original Elevator service provider.

4. The contractor shall also submit the details and two copies of their passport size photographs of its workers to ESIC as per **Annexure 'E'**

5. The workmen engaged by the contractor / agency shall observe safety precautions connected with the work as stipulated in the relevant statutes.

6. Contractor shall provide shoes, masks and gloves as basic needs to protect the health from the very nature of duties performed by their employees.

7. The staff employed by the contractor for performance of the contracted jobs, shall be of sound health, be mentally alert and physical fit. The contractor shall be bound to change the personnel deployed, if any, if found unsuitable by ESIC and decision of the ESIC in this regard shall be final and binding on the contractor.

8. In the absence of personnel's, alternate arrangements shall be made failing which suitable deductions shall be made in the contractor's monthly bill.

9. The workmen will work in an orderly manner without causing damage / loss to the Corporations property or equipment. The Contractor is responsible for making good any damage / loss to Corporations property / equipment in case of such damage by his workmen, failing which the amount incurred shall be recovered from the bill.

10. At the time of the execution of the work, the workmen should be in proper uniform and wear identity cards. The contractor shall be responsible for any injury / loss of life caused to persons or things, (fittings/fixtures/furnishings, etc) any damage caused to any property of ESIC etc, which may arise from the operations or neglect of any person of the quotations/contractor team or any person engaged by him for any purpose related to the execution of this contract. The bidder / contractor shall indemnify ESIC against all liabilities arising out of these operations in any way under any acts of the Government and also in award of any compensation or damaged consequent upon any claim arising out of above.

11. ESIC shall not be liable for any breach or delay in carrying out any of the contractual obligations as result of strike, lock out, industrial / labour disturbance, fire / accidents damages, any act of God, riot, war or any conditions arising from similar causes beyond the control of the Corporation.

12. Contractor shall indemnify and keep ESIC indemnified against breach of Acts, Rules, Laws and Regulations and / or non compliance thereto by its employees. In case of delay in attending / non attending of complaint due to shortage of labour for or otherwise within the time specified by the Authority and if the work get executed thorough other agency then the expenditure so incurred plus 10% of the same shall be recovered from the contractor's payment. In case of any dispute, the decision of Regional Director of ESIC, Bengaluru shall be final and binding on the contractor.

13. The bidder/contractor shall indemnify ESIC under Workmen's/Worker's compensation Act, Personal Injuries Act, Insurance Act, etc and or other Industrial Legislation in force from time to time. The contractor shall be responsible for any violation/non-compliance of the Labour laws and ESIC shall stand indemnified against any claim or compensation of whatsoever nature in this regard by the bidder/contractor.

14. Materials: The contractor should keep minimum inventory for common miscellaneous sundry materials like latest sealing material, washer, nut bolts, nails, screws, blade, Insulation tape, Zinc paste, Cleaning compound, Fuse wire, lugs, hacksaw, other tools and plants , soap, broom, waste cloth and thread etc which is a necessity for attending day to day repair works/complaints. The rate quoted shall be deemed to be included for this provision also. Tools also to be provided by Contractor

15. Quoted Rates:

- i) Shall include all applicable wages and allowances (as per Central Labour Commissioner minimum wages), etc to workmen.
- ii) The rates to include component of Provident fund, ESI contribution, statutory bonus, statutory charges/duties, etc including applicable service Tax.
- iii) The quoted prices shall be inclusive of all taxes, duties, work contract tax, etc, if any.

16. Escalation: It may be noted that contractor's service charges shall be firm without any increase during the currency or extended period of the contract. No escalation in case of Repair and Maintenance (Civil and Electrical) service provided in ESIC on any account shall be permitted after the submission of the quotations and during the currency or extended period of the contract. However, escalation in the wages on account of increase in minimum wages / grant of increase in dearness allowances declared by the Central Govt. to the workers is permitted.

18. Penalty: In the event of failure to maintain the Repair and Maintenance (Civil and Electrical) services on any day as per terms and conditions of this quotation in part or in full, the Repair and Maintenance (Civil and Electrical) service agency shall be liable for payment for damage charges @ RS 1000/- besides proportionate deduction which shall be recovered from the monthly bills. If ESIC finds the agency misusing the facilities provided by ESIC for the services for other purposes not covered under the contract, ESIC will be free to levy damages which may extend upto Rs 1000/- per event.

19. Payment Terms:

i) The contractor shall submit his monthly bill in triplicate along with the challans of the EPF, ESI, service tax, monthly muster sheet and payment register, bank statement copy showing the credit of salary to the workers to the Regional Office, ESIC, Bengaluru by 5th of each month. The Payment shall be released through ECS/NEFT payment system only in the bank account of the contractor after necessary deductions of statutory dues, etc duly certified by the caretaker/Admin division.

ii) TDS and other statutory taxes shall be deducted at source from the monthly bills.

iii) The payment will be made on monthly basis of the personal deployed by the contractor and based on the attendance sheets and other supporting documents duly verified by the caretaker. No other claim on whatever account shall be entertained by this office.

iv) The contractor will ensure that the workers engaged by him must receive their entitled wages on time. The following procedure shall be adopted.

a) The contractor shall pay the wages of the personnel on or before 7th of the calendar month following for which the services were rendered. This payment of wages must not be linked to payment / clearance of the bill by this office.

b) The payment to such workers must be made by the agency through cheque/ECS. Under no circumstances payments shall be made in cash. If the agency does not make payment to its workers through cheque/ECS, the contract may be terminated and the security deposit will be forfeited.

v) In order to ensure that workers get their entitled wages, the billing cycle for the agency is to be calendar month. The bills must be submitted along with all the certificates / documents as follows:

a) The wages of workers for the last month credited to their bank account and the details of payment with bank account Nos and bank statement enclosed.

b) A certificate to the effect that ESI/EPF/Service Tax/ Other statutory dues amounting to Rs _____ for the month of (previous month) deposited on _____ (copy of challans to be enclosed) has to be submitted.

c) Employee wise details of ESI and EPF contribution paid is to be submitted every month/quarter as applicable.

d) Undertaking that all statutory labour laws including minimum wages act is being complied with.

e) Proof of payment of service tax. (Copy of paid challans to be enclosed)

20. Compliance with Labour Laws: The contractor is responsible for compliance of the following points given below:

i) It shall be the sole liability of the contractor to obtain and to adhere by all necessary licenses/permissions from the concerned authorities as provided under the provisions of the contract Labour (Regulation & Abolition) Act 1970.

ii) The contractor shall discharge obligations as provided under various statutory enactments including the Employees Provident Fund, Miscellaneous Provision Act 1952, Employees State Insurance (ESI) Act 1948, the contract (R&R) Act 1970, Minimum Wages Act 1948, Payment of Wages Act 1948, Workmen's Compensation Act 1923, the payment of Bonus Act 1965 and other relevant acts, rules and regulation enforced from time to time. Non observance of the provisions under above shall grant right of termination forthwith.

iii) The contractor shall be responsible for required contributions towards PF, ESI or any other statutory payment shall deposit these amounts on or before the prescribed dates. The contractor shall submit the proof of depositing the employee's and employer's contributions. The contractor shall also be responsible to pay any administrative / inspection charges thereof, wherever applicable, in respect of the personnel employed by him for the work of ESIC. Any dispute related to PF, ESI, Labour Act shall be dealt with by the contractor entirely at contractor's risk and costs. All the records shall be maintained by the contractor and shall produce for inspection to ESIC as and when required. In case ESIC is called upon to make payment on the direction, decree or proceeding of court/criminal court or by statutory authority then ESIC shall have all the rights to recover the said amount in full and shall be authorized to deduct the same directly from the payment to be made to the contractor or by invocation of Performance Security so kept with ESIC.

iv) The contractor shall be solely responsible for the payment of wages and other dues to the personnel deployed by him latest by 7th of the following month through Bank A/cs. The contractor shall be directly responsible for and shall indemnify ESIC against all charges, dues, claims, etc arising out of the disputes relating to the dues of the personnel deployed by him. Penalty as per discretion of The Regional Director would be levied on the contractor in case of receipt of complaint of any nature like lower payment of wages, non disbursement of bonus, etc from the personnel deployed by the contractor for the work of ESIC and contract is liable to be cancelled.

v) Income Tax/other taxes/duties at the prevailing rate as applicable from time to time shall be deducted from the contractor's bill.

21. Inspection of the Work: The work is subject to inspection at all times by the Caretaker or authorized official of ESIC.

22. SECTION-I Introduction and scope of work

Employees State Insurance Corporation is a central Government statutory body Under Ministry of labour having various buildings of Hospitals/ Dispensaries/ Offices/Staff quarters through out the state. Annual repair and maintenance works in respect of the buildings is being undertaken by the corporation.

1. Nandini layout:-

Nandini layout comprises of 21 blocks out of which 11 blocks are of C type and 10 blocks are of LIG type. Each LIG block has 12 houses and 9 CLF block has 6 houses 2 MIG blocks has 12 houses. In all the layout has 198 houses.

- 2 **Regional Office, ESIC, Binnypet, Bangalore – 23.**
3. **ESIC Officers Quarters, Kumara Park, Bangalore**
4. **Regional Directors Quarters at RMV 2nd Stage, Dollar Colony Bangalore**
5. **Staff quarters At Victoria Layout**
6. **Branch Office, Dispensaries and attached staff quarters**

The following are the dispensaries and branch offices and staff quarter attached to the branch offices / dispensaries and officers quarters which are to be maintained under this contract

- 1) Peenya –I, 2) Rajaji Nagar, 3) Sriram puram, 4) Seshadripuram ,5) Yaswanthpur (Malleswaram) 6) Magadi Road 7) Mysore Road (KT Halli),8) MR Office (KA Temple), 9) Basavanagudi, 10) Cottonpet/Majestic, 11) Jayanagar 12) Adugodi 13) Queens Road, 14) NGEF 15) HAL 16) Bommasandra and 17. Channapatna

The above premises will be controlled by NLO service center. The trades men will report for duty and be present at the Service center during the working days and working hour. They will report to the Engineer in charge / caretaker and work as per their instruction.

A complaint register to be maintained to register the complaints from the residential branches, dispensaries and staff quarters attached to the dispensaries. Tradesmen will attend the complaints from other branches, dispensaries and staff quarters from this center. Trades men will have all the necessary electrical meters and tools & plants required for the work. The tradesman required for the work other than deployed at center (e.g plumber, carpenter, mason , beldar electrician etc) to be deployed from the one center to other center (like NLO) as and when required , to smooth functioning of the maintenance work as directed by engineer / caretaker

Trades men will maintain the internal and external electrical system , water supply system pumps borewell pumps and drainage system of the Branch office , dispensary and staff quarters attached to the dispensary.

Provision of trades men , plumber cum fitter, Electrician (General Duty), Sewer man /scavengerCum General duty cum pump operator, , beldar / sweeper, mason , carpenter , in man power schedule is to be deployed / utilized for repair and maintenance work at different work places/units comes under the scope of this tender , as required , in consultation of Engineer concerned / care taker

Tradesmen Deployment:

Tradesmen deployed are as per present requirement . Tradesmen may be increased or decreased as required or reorganized at any time of contact period . The additional place of maintenance like branch office staff quarters dispensaries may be included at the discretion of Regional Director
Reginal Director, at his discretion may open sub service center for smooth functioning of the repair and maintenance work. . The available tradesmen will be deployed for duty at additional area / location / sub service center as per instruction of regional director/ Engineering in charge /care taker.

Tradesmen may required to attend work beyond Bangalore city limit. Expenses like Travelling expenses (actual) plus incidental charges equal to 30% of the daily wages quoted by the contractor will be paid.

SCOPE OF WORK –II (Brief Description of Trades men Duty)

- a) The successful Tenderer will have to provide experienced technical person to maintain and smooth functioning of repair and maintenance work
- b) The Contractor shall have to arrange at site all the necessary tools, electrical measuring devices, plants (etc.) necessary for the repair of the equipments. Also he will maintain at site the necessary spare-parts for maintenance/repair.
- c) In case of absence of staff from duty during duty hours , recovery at double the rates of the wages of staff for the period of absence on prorata basis shall be made.
- d) The agency shall submit the name, address & character certificate of the worker/ staff employed by them at the site of work to the Engineer in charge before start of the work.

1. Clerk Cum Supervisor – Clerk cum supervisor will receive complaints record it, detail tradesmen attend the complains , maintain documents of complaint register, Complaint compliance register, register of released/damaged materials, maintenance of old /new materials store , attendance register of man power deployed, controlling of man power under him and over all supervision of works. Liaison with external agencies like BESCO, BWSSB, arranging external work force if required and liaison with department Engineer concern/ care taker for smooth functioning of the work.

2.a Electrician (General duty) – Electrical tradesmen will carry out the maintenance and repair work of trade concern like electrical installation, Diesel Generator set, lift operation, any other trade concern work etc at different ESIC offices, dispensary, residential quarters etc as directed by concern engineer/ care taker. Contractor will provide required tools and measuring meters like megger, AVO meter etc. required for the work.

2b DG SETS, ELECTRICAL PANEL BOARD/ CONTROLL ROOM AND SUB-STATION.

Full-fledged operation and running of the DG Set and Electrical Sub-Station as per the manufacturers guidelines, manual etc,

The Service Provider/ contractor has to keep trained Operators/Staff in Shifts for Proper upkeep and Operation of the DG Set Minimum down time, Coordination by the Contractor with BESCO for uninterrupted power supply, electrical Meter Readings, Carry out NO LOAD testing of DG Set daily, Check DG Set ON LOAD on weekly basis, , Ensure adequate Diesel in the fuel tank at all times, Ensure all batteries are healthy and other allied work relating to DG Set and Sub Station/ Panel room..

Electrical substation, 11 KV including all HT/LT panels, APFC, Change over, Transformers, Cables, and associated Earthing Systems etc. complete setup installed in Basement , Panels, distribution boards, rising mains, bus ducts, and other LT electrical system setup etc.

Ensure all indication bulbs in panels are functional Ensure ventilation in LT/Transformer/ DG room is proper and adequate, Ensure all ACB's/ MCCB are healthy Ensure that Capacitor panels are functional, All alarms to be checked and logged, Check all electrical installation viz. Panel rooms, LT/HT Room/ DG Room for any abnormality.

The manpower to be employed by the contractor has been described in Man power deployment schedule of this tender and contractor has to depute the staff in general as well as shift duties as per requirements of Engineer in charge/ care taker of ESIC. The duty hours have to be finalized by the Contractor in consultation with Engineer in charge / care Taker ESIC.

The staff has to wear uniforms with name plate which is to be provided by the contractor for which no extra cost shall be payable by ESIC.

The Contractor has to arrange for bonafide use, consumable like cotton waste, cloth, soap bar, duster, fuse wire, black tape, etc. and carry out all the mandatory checks as recommended by the manufacturers. Nothing extra shall be paid to the agency / contractor by the dept.

The personnel's of agency has to ensure that sufficient fuel (HSD) is available at all the times in the tanks including the main tank for D. G. Sets..

Safety of the staff employed will be the responsibility of the agency that must insure the staff adequately This office will not be responsible for any mishap, injury or death of the staff.

All the equipments and installations will be maintained in neat and clean condition. Watch and ward for the installations and materials will be the responsibility of the agency.

DG set installations operation shall be maintained in all the working days and as instructed by Engineer / care taker of ESIC.

The trades men deployed in Annual Maintenance Contract will co-ordinate/ assist the AMC Agency of equipment like DG set Transformer etc.

Repairing and replacing starters, circuit breakers, capacitors repair, rewinding of motors, submergible pumps and motors, cables and electrical panels, relays, MCBs etc., during breakdowns

Tradesmen will be deployed to different ESIC premises to carry out their duty as required and as directed by the engineer/ caretaker

2c LIFTS/ESCALATORS

The scope of work comprises running and operation of the lifts installed in ESIC Regional office. The agency has to depute staff for operation of lift ..Duty timing shall be half an hour before and half an hour later of the office working hours . However, the duty hours can be changed as per direction of ESIC engineer/ care taker . They shall attend immediately when the lift is stuck up or on the alarm calls of the passengers from any of the lifts.

In case of emergency the staff may have to work beyond normal working hours for which extra payments shall be made by the ESIC.

In case of absence of staff from duty, recovery at the rates of the lift operators/staff wages on pro rata basis for the period of the absence shall be made.

Workers can be deployed in shift duty as per requirement & as per direction of the Regional Director / Engineer/ caretaker d ESIC Officer.

If the behavior of the Worker/staff is not found satisfactory, the agency has to change the worker/staff within 7 (seven) days failing which, the Regional Director will have the authority to cancel the contract, and the agency shall have no claim of compensation.

The watch and ward of the lifts installations will be the responsibility of the Contractor

The general cleaning of the lift, machine room shall be the responsibility of the Contractor.

The lift operator should operate and maintain the lifts as per provisions of operating manual of the lifts as supplied by manufacturer. Only those persons are to be employed who have requisite experience in Operation & Maintenance of automatic lifts and capable of reading / writing in Kannada/ English. The up-keep of the machine room will have to be under the scope of this work.

Any accident involving damage to lift machinery, equipment or injury / loss of human life due to negligent operation of lift by the staff of agency will be responsibility of the contractor. The contractor has to make good the losses, by way of replacement of machinery, equipment or compensation to the person etc. Regional Director's decision in this regard shall be final and the binding on the firm.

In case of break down or stoppage of lifts between the landings on account of any interruption in Power supply the rescue operation shall have to be performed by the lift operator. The Lift Operator/ Supervisor will call the original manufacturer/supplier for its rectification within 4 hrs of breakdown.

SEWER MAN

Sewer man cum general duty – Sewer man tradesmen will help/ assist to other tradesmen like electrician, plumber, clerk to perform their work etc. Sewer man will also carry out the water pump operations, where pump operator is not deployed (at regional office), as directed by the engineer concern / care taker.

The Sewer man shall carry out preventive, routine maintenance and break down maintenance for proper upkeep of sewage line, rain water drain system, cleaning and maintaining all rising mains/sewers etc. Any blockage in sewer line noticed, reported by the residents to be attended immediately. Contractor should provide necessary soap, detergents, consumable materials / devices like ladder bamboo strip and other tools required for work to the sewer men.

Periodically cleaning of storm water drain, sewage line, removal of blockage in manhole and delivery line should be carried out as required.

Sewer man will help / assist the other trades men like electrician/ plumber etc as required.

Sewer man deployed at Regional office will operate the water pump as required.

PLUMBING WORK :

Plumber cum fitter – Plumber cum fitter tradesmen will maintain the water supply lines in good working condition, repair, maintenance, replacement of water taps, wash basin tapes water connections, wash basin drain pipe (waste pipe) connection/replacement, Gyser input –out put lines, any other trade concern work etc as directed by the concern engineer/ care taker. Contractor will provide required tools required for the work

Cleaning and maintaining all water rising mains, maintaining water supply system pipe lines in good working condition. Repairing and replacing damaged pipes, fittings and valves, water tapes as and when reported by the users / residents, Removal of defective pump and arranging for repair and replacing the water pump, connecting the delivery line and suction line of water pumps, repairing and replacing of foot valve, float valve of water tanks etc as directed by Engineer/ care taker and replacing motors.

WATER SUPPLY /PUMP HOUSE/ BOREWELL (PUMP OPERATOR)

The pump operator to ensure continuous operation of supply of water to all the residential quarters and as required. Preventive maintenance, periodical maintenance to be maintained for all pumps. House keeping in and around the pump house by removing rank vegetation, cob web cleaning, cleaning of motor pump house and other equipments on daily basis. Maintaining of receiving of BWSSB water, Bore well water, and water through tankers, levels of sumps, Bore well etc, Operating and generation water from Bore wells. Prevent misuse/wastage of water and ensure its use for bonafide purpose.

Experienced person to be deployed for operation of pumps/motors/ valves. Pump operator will water supply as per schedule/ as directed by the engineer/ care taker.

Pump operator to be provided on all the week days and holidays. at Nandini Lay out staff quarters.

CARPENTER AND MASON

Mason and carpenter- The tradesmen like mason, carpenter or any specialized work men will provided by the contractor as required, for minor repair works, on call basis as directed by the concern Engineer / care taker to carry out the directed work .

The carpenter tradesmen will carry out the repair and restore to good condition of doors and windows , ward robes , other wood fixtures etc in ESIC residential quarters and offices, Dispensaries etc. Replacing of hinges, tower bolts door latch, door locks, joinery work of wood where ever required etc. as directed by engineer / care taker.

23. Performance Security Deposit: 5% of the annual contract amount is to be deposited by way of Demand Draft of any Nationalized bank in favour of ESIC Fund A/c No.1 payable at Bengaluru by the successful contractor within 10 days from the date of award of contract for due and satisfactory performance of the contract and shall be refunded only after completion of the agreement period and on adjustment of dues, if any. No interest shall be payable by ESIC on the security deposit.

24. Termination of Contract: In the event, the contractor fails to execute the work with due diligence or expedition or shall refuse or neglect to comply with any order given to him in writing by the ESIC or on behalf of the ESIC within the scope of the contract, or shall contravene the provisions of the contract, the ESIC may terminate the contract after giving one month notice in writing to the contractor. Such notice may be served either by hand delivery or through post at the address given in the contract. This shall be deemed to be served on the contractor. The contractor who does not provide proof of payment of statutory dues will be terminated after giving one month notice. Child labour is strictly not allowed and will result in termination of the contract with immediate effect. The disputes if any arising on account of any difference in opinions, specifications, scope of work etc, between ESIC and the contractor, the decision of the Regional Director, ESIC, Regional Office, Karnataka shall be final and binding on both the parties.

25. Ensure that all the requisite information/documents as per **Annexure 'F'**

26. Along with the above works, Contractor should execute any other works likely to arise during the course of contract period pertaining to regular maintenance, upliftment of building/arrest of seepage/leakage, replacement of damaged items etc to preserve buildings and services in good operating and habitable conditions and to upgrade, renovate, retrofit the facilities to improved specifications and standards as directed by the competent authority. The rate for these works will be allowed as per Schedule Rate of CPWD/KPWD or actually claimed by the contractor, whichever is less.

**TECHNICAL BID
FORMAT –I
BRIEF DISCRIPTION OF THE FIRM**

(With the out line of the experience of the firm for similar works during last three years)

Sl. o.	Description	
1.	Name of Tendering Company /Firm / Selected Tenderers	
2.	Name of owner / Partners /Directors	
3	Type of Firm (Individual /Proprietary/ Limited / company or any other)	
4	Year of Registration	
5.	Full Particulars /address of OfficeTelephone No. / FaxEmail Address	
6.	FULL PARTICULARS OF THE BANKERS OF COMPANY / FIRM /.Name address of the Bank Branch IFS Code Email Address	
7.	PAN/GIR No.	
8.	Service Tax Registration No.	
9	VAT Registration No.	
10.	EPF Registration No.	
11.	ESI Registration No.	
12.	Any Other Information	

b) In house facility available in the following fields –

Field	Manpower with more than 10 years experience	Manpower with more than 5 to 10 years experience	Manpower with 5 years experience
Original Work / Repair works(Civil)			
Laying/Repairs of water supply, plumbing & sewerages, drainage etc.,			
Electrical works			

Note: Provide documents in support of the details provided in above format, failing which the authenticity of the information may not be accepted.

Details of satisfactory performance certificate from PSU/Govt. Companies where the bidder has worked during the last 3 years (along with proof) if any

SI No	Name of the PSU/Govt., Company	Period of contract

Work experience (along with proof)

SI No	Name & Address of the Organisation	Value of Contract	Duration from	To

(Use Separate sheet if required, details should be as per the above serial Nos)

Date:

Signature of Authorised Person

Place:

Name:

FINANCIAL BID

For Repair and Maintenance (Civil and Electrical)in ESIC Regional Office, Branch Offices/MR Office and staff quarters in and around Bengaluru

MAN POWER DEPLOYMENT AND WAGE SCHEDULE**I. SERVICE CENTER ; NANDINI LAYOUT, ESIC, BANGALORE**

Sl. No	Tradesmen	Min. Qualification	Requirment	No	Rate/day/ person Rs in Fig / words	Service required for No.Of days	AMOUNT
1	Clerk / supervisor (skilled)	SSLC Passed	Regular	-1-		-315	
2	Electrical (General Duty) (skilled)	IT I	Regular	-5-		315-	
3	Plumber cum fitter/Pump Operator (semi skilled)	Matriculate	Regular	-4-		-315-	
4	Sewer man (unskilled)		Regular	-2-		315-	
5	Helper (Male) (unskilled)		Regular	-4-		315-	
6	Mason (semi Skilled)		On Call	-1-		-55--	
7	Carpenter (semiskilled)	Non Matriculate	On Call	1		-55-	
	TOTAL			16+2			

(Use Separate sheet if required, details should be as per the above serial Nos)

Note:- Service Tax applicable will be reimbursed on actual basis.

SCHEDULE Part II CIVIL-MATERIALS

SL No	Description	Qty	Unit	Rate	Amount
1	Port land Cement	200	KG	Rs _____ Rupees _____ _____	Rs _____
2	White Cement	100	KG	Rs _____ Rupees _____ _____	Rs _____
3	MS Handle Powder coated 125 mm	50	Each	Rs _____ Rupees _____ _____	Rs _____
4	MS Hinges-5"H eavy duty	50	Each	Rs _____ Rupees _____ _____	Rs _____
5	MS Hinges-3"H eavy duty	50	Each	Rs _____ Rupees _____ _____	Rs _____
6	MS Tower bolt 250x 10mm	25	Each	Rs _____ Rupees _____ _____	Rs _____
7	MS Tower bolt - 200 x 10mm	25	Each	Rs _____ Rupees _____ _____	Rs _____
8	4 mm thick Plain Glass	75	Sq Mtr	Rs _____ Rupees _____ _____	Rs _____

Page Total

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
PIPES					
9	G.I.Pipe B Class -15mm bore	100	Mtrs	Rs _____ Rupees _____ _____	Rs _____
10	G.I.Pipe B Class -20 mm bore	50	Mtrs	Rs _____ Rupees _____ _____	Rs _____
11	G.I.Pipe B Class -25 mm bore	75	Mtrs	Rs _____ Rupees _____ _____	Rs _____
12	C PVC Pipe -15 mm dia	50	Mtrs	Rs _____ Rupees _____ _____	Rs _____
13	C PVC Pipe -20mm dia	50	Mtrs	Rs _____ Rupees _____ _____	Rs _____
14	C PVC Pipe -25 mm dia	50	Mtrs	Rs _____ Rupees _____ _____	Rs _____
15	PVC HDPE Pipe -90 mm dia 2.5kg/s.mm	40	Mtrs	Rs _____ Rupees _____ _____	Rs _____
16	PVC HDPE Pipe -110 mm dia 2.5kg/s mm	40	Mtrs	Rs _____ Rupees _____ _____	Rs _____

Page
Total

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
17	PVC Waste pipe 32mm dia700mm length For wash basin	50	each	Rs _____ Rupees _____ _____	Rs _____
18	PVC Connection pipe with brass union 450 mm long 15 mm bore	30	Each	Rs _____ Rupees _____ _____	Rs _____
19	PVC Connection pipe with brass union 450 mm long 20 mm bore	20	Each	Rs _____ Rupees _____ _____	Rs _____
20	CPVC Elbow -20 mm bore	25	each	Rs _____ Rupees _____ _____	Rs _____
21	CPVC Elbow -25 mm bore	25	each	Rs _____ Rupees _____ _____	Rs _____
22	CPVC Colar -20 mm bore	30	each	Rs _____ Rupees _____ _____	Rs _____ _____
23	CPVC Colar -25mm	20	each	Rs _____ Rupees _____ _____	Rs _____
24	CPVC Tee -20 mm bore	30	each	Rs _____ Rupees _____ _____	Rs _____

Page Total Rs _____

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
25	CPVC Tee -25 mm bore	20	each	Rs _____ Rupees _____ _____	Rs _____
26	CPVC Union - 20 mm bore	20	each	Rs _____ Rupees _____ _____	Rs _____
27	CPVC Union -25 mm bore	10	each	Rs _____ Rupees _____ _____	Rs _____
28	CPVC MTA -20 mm bore	10	each	Rs _____ Rupees _____ _____	Rs _____
29	CPVC MTA -25 mm bore	30	each	Rs _____ Rupees _____ _____	Rs _____
30	CPVC FTA -20 mm bore	30	each	Rs _____ Rupees _____ _____	Rs _____
31	CPVC FTA -25 mm bore	30	each	Rs _____ Rupees _____ _____	Rs _____
32	CPVC Solution 50 ml tube	30	each	Rs _____ Rupees _____ _____	Rs _____

Page
Total

Rs.

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
G.I. Accessories					
33	GI Elbow- 20 mm/1/2"	25	Each	Rs _____ Rupees _____ _____	Rs _____
34	GI Elbow- 25mm/ 3/4"	25	Each	Rs _____ Rupees _____ _____	Rs _____
35	G I , Socket/colla r- 20mm	35	Each	Rs _____ Rupees _____ _____	Rs _____
36	G I , Socket/colla r - 25mm	35	Each	Rs _____ Rupees _____ _____	Rs _____
37	GI, TEE - 20mm	15	Each	Rs _____ Rupees _____ _____	Rs _____
38	GI, TEE - 25 mm	15	Each	Rs _____ Rupees _____ _____	Rs _____
39	GI, Union -15mm	15	Each	Rs _____ Rupees _____ _____	Rs _____
40	GI, Union -20mm	20	Each	Rs _____ Rupees _____ _____	Rs _____

Page

Rs.

Total

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
41	GI, Union -25mm	20	Each	Rs _____ Rupees _____ _____	Rs _____
42	GI Nipple -15mm	30	Each	Rs _____ Rupees _____ _____	Rs _____
43	GI Nipple -20mm	30	Each	Rs _____ Rupees _____ _____	Rs _____
44	GI Nipple -25mm	30	Each	Rs _____ Rupees _____ _____	Rs _____
45	G I. Plug -15mm	15	Each	Rs _____ Rupees _____ _____	Rs _____
46	G I. Plug -20.mm	30	Each	Rs _____ Rupees _____ _____	Rs _____
47	G I. Plug -25mm	15	Each	Rs _____ Rupees _____ _____	Rs _____
COCK					
48	C P Brass Bib - Cock -15mm	125	Each	Rs _____ Rupees _____ _____	Rs _____

Page
Total

Rs.

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
49	C P Brass Bib - Cock -20m	30	Each	Rs _____ Rupees _____ _____	Rs _____
50	CP Brass Pillar Cock tap elbow operted	20	Each	Rs _____ Rupees _____ _____	Rs _____
51	CP Brass pillar tap 15mm	50	Each	Rs _____ Rupees _____ _____	Rs _____
52	C P Brass Stop Cock -15mm	75	Each	Rs _____ Rupees _____ _____	Rs _____
53	C P Brass Stop Cock -20mm	75	Each	Rs _____ Rupees _____ _____	Rs _____
54	Brass Stop Cock -25 mm	25	Each	Rs _____ Rupees _____ _____	Rs _____
55	Brass Gate Valve with wheel / liver operated -40 mm	50	Each	Rs _____ Rupees _____ _____	Rs _____
56	Brass Gate Valve with wheel/liver operated-25 mm	50	Each	Rs _____ Rupees _____ _____	Rs _____

Page
Total

Rs.

SCHEDULE Part II CIVIL-MATERIALS

SL No	Discription	Qty	Unit	Rate	Amount
57	Brass ball valve with plastic float-25 mm bore	10	Each	Rs _____ Rupees _____ _____	Rs _____
58	Brass ball valve with plastic float-20 mm bore	20	Each	Rs _____ Rupees _____ _____	Rs _____
59	PVC Flushing Cistem 7.5 ltrsCapacity With Fittings	20	Each	Rs _____ Rupees _____ _____	Rs _____
SANITERY					
60	White vitreous china clayback wash basin size 600x 480 mm	10	Each	Rs _____ Rupees _____ _____	Rs _____
61	Debries clearing and grubbing road land including uprooting rank vegetation, grass, bush, shurbs, saplings and trees of grith upto 300 mm,by manual means in area of light jungle,removal of stumps	1,000 =00	Sq mtr.	Rs _____ Rupees _____ _____	Rs _____

	,disposal of un servicable materials, stacking of servicable materials labour charges complete as per specification				
62	Special cleaning of open tarrace of dispensary, branch office, staff quarters within Bangalore city limit	1,000 -00	Sq mtr.	Rs _____ Rupees _____ _____	Rs _____
63	cleaning/ clearing of blocked under ground drainage system using mechanical powered water jet /air jet	10	job	Rs _____ Rupees _____ _____	Rs _____
64	Cleaning of sumps and over head tanks(twice a year)	11.65	lakh litres	Rs _____ /per litre Rupees _____ _____ (rate for one time cleaning)	Rs _____

Page Total

Rs.

SCHEDULE Part II CIVIL-MATERIALS

Summary of Schedule Part II

Sl No	Discription	Qty	Unit	Rate	Amount
1.	Total from Page No 16			Rs.	
2.	Total from Page No 17			Rs.	
3.	Total from Page No 18			Rs.	
4.	Total from Page No 19			Rs.	
5.	Total from Page No 20			Rs.	
6.	Total from Page No 21			Rs.	
7.	Total from Page No 22			Rs.	
8.	Total from Page No 23			Rs.	
9.	Total from Page No 24			Rs.	
	Total			Rs.	

TOTAL Rs.

SCHEDULE PART – III (ELECTRICAL MATERIALS)

Sl No	Discription	Qty	Unit	Rate	Amou nt
1	PVC conduit with accessories-20 mm Dia	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
2	PVC conduit with accessories-25 mm Dia	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
3	Steel conduit-20mm dia	50	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
4	Steel conduit-25mm dia	50	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
5	PVC casing capping with accessories -20mm	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
6	PVC casing capping with accessories -25mm	100	Mtr	Rs _____ Rupees _____ -	Rs _____ _____
7	PVC/GI flexibleconduit/ hose pipe -20mm	50	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
8	PVC/GI flexibleconduit/ hose pipe -25mm	50	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
	Modular (Roma Type)				
9	PVC Modular Box- 1-3 way	20	Each	Rs _____ Rupees _____ _____	Rs _____ _____

Rs _____
Page Total _____

SHEDULE PART – III (Contd..)

Sl No	Discription	Qty	Unit	Rate	Amou nt
10	PVC Modular Box- 4-5 way	25	Each	Rs _____ Rupees _____ _____	Rs _____ _____
11	6 Amps modular switch -one way	30	Each	Rs _____ Rupees _____ _____	Rs _____ _____
12	6 Amps modular socket- 3 /5 way	30	Each	Rs _____ Rupees _____ _____	Rs _____ _____
13	16 Amps modular switch - one way	30	Each	Rs _____ Rupees _____ _____	Rs _____ _____
14	6/16 Amps modular universal socket	25	Each	Rs _____ Rupees _____ _____	Rs _____ _____
15	6 Amps bell push Modular rtype	10	Each	Rs _____ Rupees _____ _____	Rs _____ _____
16	Stepped fan regulator	50	Each	Rs _____ Rupees _____ _____	Rs _____ _____
Non Modular					
17	6 Amps one way SP switch	75	Each	Rs _____ Rupees _____ _____	Rs _____ _____
18	16 Amps one way SP switch	50	Each	Rs _____ Rupees _____ _____	Rs _____ _____

Page Total

Rs _____

SCHEDULE PART – III (Contd..)

Sl No	Discription	Qty	Unit	Rate	Amou nt
19	6Amps 3 Pin Top	25	Each	Rs _____ Rupees _____ _____	Rs _____ _____
20	16 Amps 3 Pin Top	30	Each	Rs _____ Rupees _____ _____	Rs _____ _____
21	6 Amps bell push non-Modular type	15	Each	Rs _____ Rupees _____ _____	Rs _____ _____
22	6 Amps,3/ 5 socket	25	Each	Rs _____ Rupees _____ _____	Rs _____ _____
23	6/16 Amps universal 5 pin socket	25	Each	Rs _____ Rupees _____ _____	Rs _____ _____
24	6/16 Amps combined plug & socket with control switch with PVC mounting box	20	Each	Rs _____ Rupees _____ _____	Rs _____ _____
25	32 Amps DP Projected/flush type Switch with indicator	20	Each	Rs _____ Rupees _____ _____	Rs _____ _____
26	Resistance Type Fan regulator	50	Each	Rs _____ Rupees _____ _____	Rs _____ _____
27	6 Amps bell buzzer	30	Each	Rs _____ Rupees _____ _____	Rs _____ _____

page Total

Rs

SHEDULE PART – III (Contd..)

Sl No	Discription	Qty	Unit	Rate	Amou nt
28	cord less call bell	10	Each	Rs _____ Rupees _____ _____	Rs _____ _____
Lighting - Bulb					
29	20/40 watt flourescent tube starter	150	Each	Rs _____ Rupees _____ _____	Rs _____ _____
30	20/40 watt ferromaganetic copper ballast/choke	150	Each	Rs _____ Rupees _____ _____	Rs _____ _____
31	Tube lamp side holder	50	Each	Rs _____ Rupees _____ _____	Rs _____ _____
32	Tube lamp starter holder	50	Each	Rs _____ Rupees _____ _____	Rs _____ _____
33	Bakalite Lamp Holder	30	Each	Rs _____ Rupees _____ -	Rs _____ _____
34	40 Watt 4' long Flourescent tube lamp	250	Each	Rs _____ Rupees _____ _____	Rs _____ _____
35	40 - 100 watt bulb	30	Each	Rs _____ Rupees _____ -	Rs _____ _____
36	CFL Lamp 11 watt	15	Each	Rs _____ Rupees _____ _____	Rs _____ _____

page Total

Rs

SHEDULE PART – III (Contd..)

Sl No	Discription	Qty	Unit	Rate	Amou nt
37	CFL Lamp 14 watt	15	Each	Rs _____ Rupees _____ _____	Rs _____ _____
38	CFL Lamp 18 watt	16	Each	Rs _____ Rupees _____ _____	Rs _____ _____
39	Sodium Vapour Lamp-250 Watt	10	Each	Rs _____ Rupees _____ _____	Rs _____ _____
MCB					
40	Single pole MCB- 6-32 amps	20	Each	Rs _____ Rupees _____ _____	Rs _____ _____
41	Double pole MCB-6-32 amps	20	Each	Rs _____ Rupees _____ _____	Rs _____ _____
42	TPN MCB 6-32 Amps	15	Each	Rs _____ Rupees _____ _____	Rs _____ _____
43	TPN MCB 40-63 Amps	15	Each	Rs _____ Rupees _____ _____	Rs _____ _____
44	ELMCB (earth leakage MCB) -16-32 Amps 2 Pole	10	Each	Rs _____ Rupees _____ _____	Rs _____ _____
45	ELMCB (earth leakage MCB) -16-32 Amps 4 Pole	10	Each	Rs _____ Rupees _____ _____	Rs _____ _____

page Total

Rs

SCHEDULE PART – III (Contd..)

Sl No	Discription	Qty	Unit	Rate	Amou nt
46	ELMCB (earth leakage MCB) -40-63 Amps 4 Pole	10	each	Rs _____ Rupees _____ _____	Rs _____ _____
Wires and Cable					
47	PVC insulated multi strand copper wire-1sq mm	150	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
48	PVC insulated multi strand copper wire-1.5 sq mm	300	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
49	PVC insulated multi strand copper wire-2.5sq mm	200	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
50	PVC insulated multi strand copper wire-4sq mm	250	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
51	PVC insulated multi strand copper wire-6 sq mm	200	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
52	Computer LAN UTP cable-CAT-6/6 E	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
53	Telephone cable -1pair	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
54	Telephone cable -2pair	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____

Page Total

Rs.

SCHEDULE PART – III (Contd..)

Sl No	Description	Qty	Unit	Rate	Amount
55	Telephone cable -5pair	100	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
56	Telephone jack RJ-11	25	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
57	Internet Jack RJ-45	25	Mtr	Rs _____ Rupees _____ _____	Rs _____ _____
Miscellaneous					
58	Rewinding of pump motors upto one HP	15	Nos	Rs _____ Rupees _____ _____	Rs _____ _____
59	Rewinding of ceiling fan	25	each	Rs _____ Rupees _____ _____	Rs _____ _____
60	Capacitor for ceiling fan	25	each	Rs _____ Rupees _____ _____	Rs _____ _____

Page Total

Rs.

SUMMARY OF SCHEDULE PART – III (ELECTRICAL)

1	Total Brought forward from Page No 26	Rs.
2	Total Brought forward from Page No 27	Rs.
3	Total Brought forward from Page No 28	Rs.
4	Total Brought forward from Page No 29	Rs.
5	Total Brought forward from Page No 30	Rs.
6	Total Brought forward from Page No 31	Rs.
7	Total Brought forward from Page No 32	Rs.

TOTAL

SUMMARY OF SCHEDULES

Total of Wage Schedule : Rs _____

Total of **SCHEDULE** Brought forward from Civil : Rs _____

Total of **SCHEDULE** Brought forward from Electrical : Rs _____

Total : Rs _____

Figures may be written in words as well as figures. In case of any discrepancy between figures and words, the written in words will be taken for consideration.

Contract will be awarded to the lowest bidder based on the consolidated annual bid amount of above mentioned items (12 months value of the Repair and Maintenance(Civil and Electrical)contract) No cutting or over-writing will be allowed. Any financial bid with over – writing or cutting will be disqualified

The obligation to pay the statutory dues to the respective employees will lie solely with the contracting agency. ESIC reserves the right to call for requisite information as when required and/or to inspect the relevant account. The invitation of Bids does not guarantee the award of contract and ESIC also reserves the right to accept/reject Bids.

Date:
Place:

Signature of Authorised Person
Name:

Company Seal:

DECLARATION FROM BIDDER

1. I, Son/ Daughter of Shri Proprietor/ Partner/ Director/ Authorized Signatory is/ am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. I/ we, am/ are hereby declare that the agency has not declared as black listed in any government department.
4. Compliance under statutory provisions are in order and not being violated.
5. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ we, am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my

Date:

Signature of Authorised Person

Place:

Name:

Company Seal:

NB: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical Bid.

CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TENDER

Kindly confirm the enclosure of all the below listed documents without which the technical-bid may be treated as non-responsive.

S.No	Items	Confirm (Yes/No)
1.	Earnest Money Deposit	
2.	Tender form with complete technical bid and Financial bid, with all pages serially numbered , signed and stamped on each page	
3.	Audited Balance sheet of last three years with details of annual turnover , profit & loss account etc.	
4.	Income tax returns of last three years.	
5.	Attested Photo copy of PAN Card	
6.	ESI Registration certificate copy with last three year payment details.	
7.	EPF Registration certificate copy with last three year payment details.	
8.	Service Tax registration certificate with details of the last payment.	
9.	Registration certificate under labour law authorities. Copy of valid labour licence.	
10.	Minimum wages payment/ under central CLC (As per CLC notification)	
11.	Documents in support of contracts fulfilled in last 3 years along with their values in support of the experience and financial credibility. Copies of the TDS certificates (form-16A) in respect of these contracts are also to be enclosed.	
12.	Satisfactory completion of contract certificate from previous organizations.	
13.	Declaration as per Annexure 'D'.	
14.	Online submission of tender	

Important Instructions for Vendors

1. All Vendors / Contractors are required to procure Class-III B Digital Signatures (DSCs) with both DSC Components i.e. Signing & Encryption, to participate in the E-Tenders.
2. Vendor should get registered at <https://esic.eproc.in> by paying Annual Registration Charges of Rs.2,000/- (Non-Refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s. Uptron Powertronics Ltd., payable at Ghaziabad.
3. Vendor also needs to submit Bid Processing Fee charges of Rs.4,500/- (Non-Refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s. Uptron Powertronics Ltd., payable at Ghaziabad, for participating in the Tender.
4. Vendor needs to submit the Demand Draft of Annual Registration Charges and Bid Processing Fee at the below mentioned Registered Address for approval of Registration and successful submission of Tender, failing which, the vendor will not be able to participate in the e-tender. Along with the Demand Drafts, Vendor needs to send a covering Letter mentioning about the Payment Details, Company Name, Address, Payment towards Registration Charges (Mention User ID) and Bid Processing Fees (Mention the Tender ID and Tender Title) at the below mentioned address:

***Uptron Powertronics Ltd.,
S-53, Site – IV
Sahibabad, Ghaziabad (U.P.) – 201010***

5. The Vendor also need to mention his Company Name, Address, User ID, Payment towards ESIC Registration Charges (at the back-side of Draft of Rs.2,000) and ESIC Bid Processing Fees, mentioning the Tender ID and Tender Title (at the back-side of Demand Draft of Rs.4,500/-).
6. Vendors also need to send the scanned copies of Demand Drafts at ashish.goel@uplauctions.com mentioning their Company Name, Address and User ID for Approval of Registration, and Tender ID and Tender Title for Approval of Bid Processing Fees.

Helpdesk Numbers

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>E-Mail</i>	<i>Contact Details</i>
1.	Ms. Anjali Thombare	Anjali.thombare@uplauctions.com	+91-022-66865600/10/11
2.	Mr.Nimesh Bhardwaj	Nimesh.bhardwaj@uplauctions.com	+91/0124-4302035/ +91-9310527400
3.	Mr. Ashish Goel	Ashish.goel@uplauctions.com	+91-0124-4302034/ +91-9818820646
4.	Mr. Mayank Gupta (For Payment Related Queries only)	mayank@uplauctions.com	+91-9716528440