



**REGIONAL OFFICE (KARNATAKA)
EMPLOYEES' STATE INSURANCE CORPORATION**

(Ministry of Labour & Employment, Govt. of India)
No. 10, BINNYFIELDS, BINNYPET
BENGALURU-560 023

“ISO 9001:2000 Certified QMS Office”

Ph: 080-26742485 FAX: 080-26741307 e-mail: rd-karnataka@esic.in

No.53.D.HOARDING.GENL.2016

Date: 06.09.2016

NOTICE INVITING RE-TENDER ONLINE

SUBJECT: E-TENDER NOTICE FOR DISPLAY OF HOARDINGS

Important: The process of registration with E Tender Portal nodal agency M/s C1 India Pvt.Ltd takes 2-3 days after receipt of original DD through speed post/courier from bidders by M/s C1 India Pvt.Ltd, Hence the bidders are advised to acquaint themselves with the E-tender process so that they could submit the e-bid in time (Refer Annexure-V) of this document.

1. Regional Office, (Karnataka), Employees' State Insurance Corporation invites online tenders for displaying hoardings of ESI Corporation at Bengaluru, on contractual basis for a period of one year (extendable thereafter) on competitive and DAVP rates.

2. The tender document can be downloaded from www.esickar.gov.in and <https://esictenders.eproc.in> the interested bidders should submit the tender online at <https://esictenders.eproc.in> in the prescribed Proforma. The last date and time for submission of tender online is **22.09.16 by 12.00 p.m.**

3. The main eligibility conditions are:-

(a) The bidders must have experience in displaying of hoarding for reputed organizations for minimum three years.

(b) The bidders should have the annual turnover of Rupees one crore and above in FY 2014-15.

4. The Tender along with necessary documents should also be submitted by eligible bidders in the proforma downloaded from the website in two separate Bids i.e. – **Technical Bid and Financial Bid**, as per prescribed proforma to this office. Two Bids should be submitted in two separate sealed envelopes super scribed "**Technical Bid for Displaying of Hoardings**" and "**Financial Bid for Displaying of Hoardings**". Both sealed envelopes should be put in a third sealed envelope super scribed "**Tender for Displaying of Hoardings**". The agency should submit the sealed envelope in the tender box kept in 5th floor at ESIC, Regional Office, Bengaluru in person or send through registered post, so as to reach this office by 12.00 pm on or before **22.09.16**. Quotations/bids received after 12.00 pm on **22.09.16** will not be accepted / entertained.

5. The Bids should be accompanied by an Earnest Money Deposit (EMD) of Rs 1,00,000/- (Rupees One Lakh only) in the form of Demand Draft/Pay Order from a nationalised bank drawn in favour of **E.S.I. Fund A/c No. 1**, payable at Bengaluru. It should remain valid for a period of 3 (three) months from the last date of submission of tender. In the absence of EMD, the tender shall be rejected summarily. The earnest money shall be refunded to the unsuccessful bidders after finalisation of the contract. It shall be refunded to the successful bidder on receipt of performance security deposit. No interest is payable on the EMD.

6. Performance Security Deposit: 5% of the annual contract amount is to be submitted by way of Bank Guarantee of any Nationalised bank and valid till the period of contract by the successful bidder within 10 days from the date of award of contract for due and satisfactory performance of the contract and shall be refunded only after completion of the agreement period and on adjustment of dues, if any. The bank guarantee shall be extended in case of the contract is extended after one year. No interest shall be payable by ESIC on the security deposit.

7. Technical Bid shall be opened on **22.09.2016 at 3.00 p.m** in ESIC, Regional Office (Karnataka) in the presence of bidders who wish to be present. The Financial bid will be opened only if the bidders fulfill the stipulated conditions for technical bid and visit by the ESI committee to the sites.

8. The period of this contract shall be for one year from the date of award of contract. The same shall be extendable by mutual consent subject to satisfactory completion of work during the initial contract period. The decision of the ESIC shall be final and binding on the contractor in this regard. However contract can be cancelled by ESIC within the period without giving any reasons thereof

9. Each page of the Tender document should be signed and stamped by authorized representative of the bidder in acceptance of the terms and conditions laid down by ESIC.

10. Any additional conditions/ deviation by the bidders, whatsoever shall be rejected.

11. If the bidders deliberately give wrong information in its bids, ESIC reserves the right to reject such bids at any stage or to cancel the contract, if awarded and forfeit the Earnest Money/Performance Security deposit/any other money due.

12. All entries in the bids shall be typed / written in ink. Erasers and over writing are not permitted and may render such quotations liable for rejection. Any overwriting or correction, which is unavoidable, has to be signed by the authorized signatory

13. The agency / contractor shall quote the rates in English language and International numerals. These rates shall be entered in figures as well as in words. In case of difference in rates between words and figures, rates mentioned in words shall be treated as valid and final.

14. The Regional Director, ESIC, Karnataka reserves right to allot the work partly or wholly to single or different agencies. ESIC do not bind itself to accept the lowest or any quotation and reserves the right to reject any or all the quotations in full or in part, without assigning any reasons thereof.

15. The offer shall include all taxes and duties levied from time to time. Necessary documentary evidence as and when called for must be furnished in support of having paid the taxes / duties for reimbursing the same.

16. In case the successful bidders declines the offer of Contract, for whatsoever reason(s), his EMD will be forfeited and the contract may be offered to next eligible bidders.

17. All the Bidders are advised to go through the “**Important Instructions to Vendors**” of **Annexure-V** of this document for registering themselves with e-Procurement Portal and to participate in e-Tendering. (In case of any issue with regard to E- Tendering e-mail may be sent to nodal agency i.e., M/s C1 India Pvt Ltd and CC to rd-karnataka@esic.in)

18. The Regional Director, ESIC, Regional Office (Karnataka) reserves the right to withdraw/relax any eligibility criteria and in such a situation the bidders will be given sufficient time to take such changes into account. However, no relaxation explicit/implicit will be given as far as statutory requirements are concerned.

**Sd/-
Regional Director
Karnataka**

DISPLAY OF HOARDINGS

TERMS AND CONDITIONS

1. The Hoardings are to be displayed at five prominent locations with maximum visibility in Bengaluru as mentioned below:
 - a) KIA Airport Road (near ITC factory).
 - b) Majestic (between Sangolli Rayanna Statue and Shanthala silks)
 - c) Silk board Junction
 - d) Goruguntepalya signal (Tumkur road)
 - e) K R Puram (near hanging bridge)
2. The bidder should quote only for those locations for which they are authorized to put hoarding/already put hoardings or rented/leased from other owners.
3. The rates must be quoted in Sq Ft only. Rates for lighting, printing and mounting to be quoted separately.
4. Hoardings can be leased from other owners subject to such hoardings have statutory permission by authorised Govt/municipal department/agency. The Bidders should produce copy of such document along with their agreement with the owner.
5. Attested copy of registration certificate, license certificate/ agreement with owner & any other relevant document from statutory authority (for the places where it is required for display of hoardings) to be enclosed.
6. The work will be awarded to successful bidder based on assessment and requirement of ESIC, as per the following selection criteria:
 - a) Online submission of Bid is mandatory.
 - b) Prominence and maximum visibility (within a radius of 100 meters from the locations mentioned in Para 1 above)
 - c) Lowest of the rates per Sq Ft for each of the location excluding lighting, printing and mounting charges.
 - d) Contract can be awarded to Single agency for all five locations or multiple agencies for different locations.
 - e) The size of the hoarding should be in the range viz.
Minimum width – height of 20 ft X 10 ft
Maximum width – height of 40 ft X 20 ft
 - f) Hoardings in-between the above dimensions should be proportionate.
 - g) The bidders may quote for bigger size of hoarding but the payment will be restricted to the maximum width of 40 ft & height of 20ft.
 - h) Hoarding size below the minimum dimension will not be considered.
 - i) The decision of the ESIC selection committee will be final.

7. The approved rate shall remain valid for the period of contract. However any increase/decrease in Government services taxes, the same will be paid accordingly.
8. The provision of use of lighting for the hoardings will be decided by ESIC.
9. Printing material with artwork may be entrusted to the hoarding agency or the same can be supplied by ESIC.
10. The successful agency shall maintain the selected hoardings in good condition during the period of contract. Any damage to the displayed hoarding due to any reason shall be repaired by the agency within 3 days at his own cost or proportionate charges per day of the monthly rent along with penalty as deemed fit by ESIC will be deducted from the monthly bill or the agreement can be terminated by ESIC.
11. The locations/hoarding boards once selected by ESIC for the period of contract shall not be altered or sub leased to any other party. Violation of this will attract payment of damages as decided by ESIC and forfeiture of performance security deposit.
12. Creatives displayed by the agency shall be the property of this office during the period of contract.
13. ESIC has the right to select the hoardings from one or more agencies based on exact location, site prominence/visibility and rates offered and as per requirement.
14. The bidders shall have to submit an undertaking/Declaration as per the proforma in **Annexure-III** along with technical bid. Tender forms received without the Undertaking/Declaration will be summarily rejected.
15. The payment will be made on monthly basis through RTGS/NEFT.
16. The Regional Director, ESI Corporation, Regional Office, No.10, Binnyfields, Bengaluru reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**Sd/-
Regional Director
Karnataka**

Annexure-II

DISPLAY OF HOARDINGS

TECHNICAL BID

1.	Name of the Bidder/Agency/Firm	
2.	Status of the Firm (Proprietorship/Partnership, etc)	
3.	Name of Owner/Partners/Directors	
4.	Full Particulars of Office a) Address b) Telephone/Mobile No c) FAX No d) e mail address	
5.	Registration Details: a) PAN/GIR No. b) Service Tax No c) Registration No of Firm	
6.	Details of Earnest Money Deposit: a) DD/Pay order No. b) Amount and Date c) Bank Name & Branch d) Valid upto	
7.	Details of Bank Account: a) Bank Name b) Branch Name c) Bank A/c No d) A/c Name e) IFSC Code f) MICR Code	
8.	Documents: (attested copy) to be attached a) Proof of Registration issued by authorised agency. b) Proof of valid registration with statutory authorities for service tax c) Permanent Account Number allotted by Income Tax Department d) Proof of Licence for the hoarding. e) Proof of document / agreement for rent / lease of the hoarding from other owners. f) Certified copies of annual turn-over details for the last 3 years (Audited balance sheet, Profit & loss A/c, IT returns	

9. Size and location of the hoarding.

Sl.No	Exact Location	Size of the hoarding in Sf Ft
1		
2		
3		
4		
5		

Note: Actual photograph of hoarding board showing the surrounding area should be enclosed for each location.

10. Work experience -Details of satisfactory performance certificate/ work order (attested copy to be enclosed) from the organizations/companies, etc for whom the bidder has displayed hoardings during the last 3 years

Sl No	Name & Address	Value of Contract	Duration from	To
1.				
2.				
3.				

(Use Separate sheet if required, details should be as per the above serial Nos)

Date:

Signature of Authorised Person

Place:

Name:

Company Seal:

DISPLAY OF HOARDINGS
DECLARATION BY THE BIDDER

1. I, Son/ Daughter of Shri Proprietor/ Partner/ Director/ Authorized Signatory is/ am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. I/ we, am/ are hereby declare that the agency has not been black listed/has been black listed by any government department/ by.....department in..... (year).
4. I/ we, am/ are hereby declare that the hoardings offered for bidding is free from any encumbrances.
5. Compliance under statutory provisions is in order and not being violated.
6. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ we, am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my bid & forfeiture of payment due if any.

Date: _____ Signature of Authorised
Person

Place: _____ Name:

Company Seal:

NB: The above declaration duly signed and sealed by the authorized signatory should be enclosed with the technical bid.

DISPLAY OF HOARDINGS

FINACIAL BID

SI No	Place and Exact location address	Size in Sq Ft (W X H)	Total Sq Ft	Rate per Sq Ft (Inclusive of all Taxes)	Lights (Yes/No) Type of Lighting (F/L or B/L) Electricity charges per Sq Ft if any for one month consolidated	Printing / Mounting Charges Etc		Total for one year (Inclusive all taxes) (Col 3x4)x12 months)
						Material Including printing Rates/Sq Ft (Inclusive all kind of taxes)	Mounting Rates/Sq Ft & Refitting Charges etc. (Inclusive all kind of taxes)	
	1.	2.	3.	4.	5.	6.	7.	8.
1								
2								
3								
4								
5								

Note: L1 selection will be based on lowest in column 4 above.

Date:

Signature

Seal

Name:

Signature of the bidder

Important Instructions to Bidders for E- TENDER.

1. All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with both DSC Components i.e. Signing & Encryption to participate in the E- Tenders.
2. Bidder should get registered at <https://esictenders.eproc.in>.
3. Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s. C1 India Pvt. Ltd. payable at New Delhi for participating in the E-Tender.
4. Along with the Demand Draft, Bidder needs to send a covering Letter mentioning about the Payment Details, Company Name, Address, Payment towards ESIC Bid Processing Fees (Mention the Tender ID and Tender Title).
5. The DD should reach at the below mentioned address at the earliest so as to participate in the E-Tender. After receipt of DD only e-tendering process will get started hence without waiting for the last date, the bidders are requested to start the process immediately.

Kind Attn: Ms. Ranjana Sharma
C1 India Pvt. Ltd.
301, Gulf Petro Chem Building, 1st Floor,
Udyog Vihar, Phase – 2,
Gurgaon, Haryana - 122015

Note: Payment will be approved only after physical receipt of Demand Draft.

Please email your issues at esichelpdesk@c1india.com before you call helpdesk.

Name	Email	Phone Numbers
1. Mr. Elavarasan Raghunathan	elavarasan.raghunathan@c1india.com	022- 66865600/10/11/ +91-8655995550
2. Ms. Anjali Thombare	anjali.thombare@c1india.com	022-66865600/10/11
3. Mr. Ashish Kumar	ashish.kumar@c1india.com	+91-0124-4302034/ +91-9971556555
4. Mr. Nimesh Bhardwaj	nimesh.bhardwaj@c1india.com	+91-0124-4302035/ +91-9310527400
5. Ms. Ranjana Sharma	ranjana.sharma@c1india.com	+91-124-4302033